American University of Yangon

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Conditions for Transfer Application for Non-articulated schools

Students who wish to transfer to any non-affiliated school of American University of Yangon may do so, but must understand, agree and sign to the conditions and regulations below:

Students and their parent(s) guardian(s) must understand and agree that:

1) Students may request support/help/advice from AUY (and CAS via AUY) upon application to Non-affiliated schools, however, neither AUY nor CAS will accept nor be held responsible for any obligations or responsibilities in the process or the progress or the result of the application and the admissions, due to the reasons below:

   1-1) AUY and CAS retain the right to ask the student regarding his/her application status at any time and the student must promptly and fully disclose and/or submit information requested by AUY and/or CAS.

   1-2) Neither AUY nor CAS is obliged to conduct or initiate any research into or provide any information regarding any non-affiliated school or university to the students. AUY and/or CAS may suggest a possible transfer destination only upon request from the students but the choice of the school he/she wants to transfer must be the indiidual student's own decision. Neither AUY nor CAS makes any guarantee, promise or agreement relating to admission to, acceptance of transfer units of credit by, or the number of transfer units admitted by any non-affiliated school or university.

   1-3) As non-affiliated schools have no articulation agreement with AUY/ CAS, neither AUY nor CAS accepts any responsibility or liability for their admissons of credit transfer decisions in this regard.
   Non-affiliated schools are solely responsible for any and all determinations made on whether to accept or admit transcripts or course syllabi from the AUY ISP programs, also the admission decision will be solely upon the student's and his/her academic standing at AUY and any former education, and other admission determination criteria regulated by the school itself.

2) Students who have not completed the full AUY ISP program are considered to be Lower Division transfer students by U.S. schools; For Lower Division transfer, the application and admissions procedures will differ, as will admission requirements, admission conditions, required documents, transfer courses and units or number of units, and other conditions.

3) It will be the individual student's basic responsibility to obtain required information (to include application procedures, conditions, deadlines, tuition and fees information, other expenses, airfare, living arrangements, visa procurement, and any and all other matters) from non-affiliated schools or universities and take an initiative for all application and admissions procedures (including all fee or other expenses payments) at the individual student's own expense and risk. AUY (and CAS) will offer the neccesary support upon request from the student without being held responsible of concequences for result.

4) The Official AUY ISP Transcript, for an applicaiton to school or for other purpose, can only be issued by CAS and sent directly to a requesting school or company/organizaion by AUY / CAS. Request an official transcript through AUY: Fill out the designatd transcript request form and pay the issuance fee with the mailing fee if required for process.

   4-1) In order to request that an Official Transcript be sent to a school, the student must provide the contact details (name of school or a company, any division or department if applicable, full address with zip code and country, name of the person in charge with his/her title, address, e-mail address) to AUY / CAS.

   4-2) A transcript for visa application purpse can be issued to a student on request through AUY to CAS.

   4-3) An Unofficial transcript for student can be issued to a student on request through AUY to CAS.

=====*=====*===== STATEMENT OF ACCEPTANCE =====*=====*=====

I, _____, a formerly/currently enrolled student in the AUY ISP program, and my parent/guardian, understand and accept the above conditions limiting UY and CAS liability.
Our signature(s) below indicate agreement with these terms limiting CAS and AUY liability.

Student: _____ _____ _____
Name in print Signature Date

Parent / Guardian: _____ _____
Name in print (Relation to student)

_____ _____
Signature Date